



**Citizen's Police Academy  
Applicant Advisory and Application  
I would like to attend the Washington County  
Sheriff's Department Citizen's Police Academy**

**Date:01-12-16 through 03-01-16 Tuesdays 6-9p.m.  
Location 611 sw Adams Blvd, Bartlesville OK 74003**

Due to the sensitive nature of some subjects being presented in the Washington County Sheriff's Citizen's Police Academy, a criminal history background check will be conducted on all individuals applying for attendance into the Citizen's Police Academy. This information is not being collected for the purpose of discovery of immigration status to be forwarded to ICE.

WCSO facilities are in compliance with ADA rules. The Washington County Sheriff's Department reserves the right to deny attendance to any person if the results of the person's background investigation cause concern to the Citizen's Academy Coordinator regarding the safety, legality, or advisability of the person's attendance. In addition, any person with a criminal conviction will be denied attendance at the Washington County Sheriff's Department Citizen's Police Academy.

I authorize the Washington County Sheriff's Department and its agents to conduct a background investigation. I authorize the release of all records requested, both public and private. I agree to hold harmless from criminal or civil prosecution any entity which releases records as a result of this request, the Washington County Sheriff's Department and their agents.

I hereby grant the Washington County Sheriff's Department permission to use my likeness in a photograph or video in any and all of its publications, including website entries, without payment of any other consideration.

I further agree that if I should be accepted into the Washington County Sheriff's Department Citizen's Police Academy, I will abide by the instructions of agency staff during all activities related to the Citizen's Police Academy.

Printed Name \_\_\_\_\_, 20\_\_.  
Signature \_\_\_\_\_



# Washington County Sheriff's Department Citizen's Police Academy

## Participant Standards

### Section 1 - Admission Standards

Applicant admission standards for acceptance into the Washington County Sheriffs Department Citizen's Police Academy are:

- A) A *Citizen's Police Academy Enrollment Form* must be fully completed and submitted before an acceptance evaluation can be determined.
- B) All applicants will undergo a criminal history background evaluation. All applicants who will be attending the Citizens Police Academy will need to be free of adverse or serious criminal history information. Individuals possessing a felony conviction will be denied attendance. The Washington County Sheriff's Department reserves the right to deny an applicant based on adverse information obtained from the criminal history background.
- C) Once all application requirements are satisfied and an acceptance evaluation is completed, a letter of confirmation will be sent to all invited participants.

### Section 2 - Attendance Standards

- A) A class schedule will be sent to you prior to the start date.
- B) Unless otherwise instructed, all classes will be conducted at the location and time of the notification.
- C) Participants are asked to commit to the full term of the course (typically 8 weeks), although consideration will be given for unforeseen conflicts.

### Section 3 - Participant Dress Code Standards

Participants are requested to dress appropriately. Comfortable and casual attire, neat in appearance, is advisable.

### Section 4 - Classroom Demeanor Standards

- A) We encourage and hope you will enter into any and all discussions enthusiastically and give freely of yourself and your personal experience or knowledge of law enforcement.
- B) Remember, a discussion is the way for all participants to contribute and think cooperatively to obtain information, solve problems and/or satisfy questions.

### Section 5 - Participant Dismissal from the Academy

The Washington County Sheriff's Department reserves the right to excuse or dismiss from class, and/or from any remaining classes of the Academy, any individual violating any provision or section of the standards and guidelines set forth in the *Citizen's Police Academy*.

# Citizen's Police Academy Enrollment Form

*Please Print*

Date of Application: \_\_\_\_\_/\_\_\_\_\_/20\_\_

Name: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Last First Middle

Maiden Name \_\_\_\_\_

Driver's License: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Number State Expiration Date

Home Address: \_\_\_\_\_  
\_\_\_\_\_

City State Zip Code

\_\_\_\_\_-\_\_\_\_\_, \_\_\_\_\_  
Home Work Cell Number

Business Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Driver's License: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Number State Expiration Date

Home Address: \_\_\_\_\_  
\_\_\_\_\_

City State Zip Code

(918) or  (918) \_\_\_\_\_-\_\_\_\_\_, \_\_\_\_\_-\_\_\_\_\_

Home Telephone & Parent/Guardian

Business Address: \_\_\_\_\_  
\_\_\_\_\_

City State Zip Code

(918) or  (918) \_\_\_\_\_-\_\_\_\_\_

Business Telephone

E-Mail Address: \_\_\_\_\_

\_\_\_\_\_, 20\_\_

Signature (Parent/Guardian) Date

***Please mail/fax completed application to:***

Washington County Sheriff's Department 611 sw Adams Blvd Bartlesville Ok 74003

Attn: Sheriff Rick Silver

Office 918-332-4000

Fax 918-332-4090

You can also email your application to: [rsilver@countycourthouse.org](mailto:rsilver@countycourthouse.org)



## **Tentative topics for the Citizen's Police Academy**

- Narcotics
- Crime Scene Investigations
- Traffic enforcement
- Accident investigations
- DUI, DWI, APC
- SOT (Commonly referred to as SWAT)
- Sex Offenders
- Domestic Violence and Protective Orders
- Use of force
- Taser\OC spray demonstrations
- Overview of the legal system
- Tour of the Washington County Correctional facility
- Day to day operations of the correctional facility and programs offered
- 911 Communications Center
- K-9
- Miranda
- Search and Seizure
- Severe Storm awareness
- Fire Safety
- Crime prevention

**Topics listed above are those that are intended to be covered however are subject to change without notice.**



## **Citizen's Police Academy Mission Statement**

The goal and mission of the Washington County Sheriff's Department through the Citizen's Police Academy is to offer Citizens of Washington County an opportunity to learn many aspects of law enforcement. It allows residents to have a better understanding of how Police services are conducted in their communities and see "how and why" Deputies make some of their decisions in the course of their duties. It is our belief citizens play a vital role in their community by providing input and support to local law enforcement.