

**NOTICE AND AGENDA  
WASHINGTON COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING  
MONDAY, JULY 3, 2023**

**Beginning at 9:00 A.M., Commissioners' Meeting Room  
400 S. Johnstone, Room 201, Bartlesville, OK 74003  
(For more information call: 918.337.2820)**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **INVOCATION**
- **PUBLIC COMMENT**
- **REVIEW AND CONSIDERATION OF MINUTES FOR BOARD MEETING HELD  
JUNE 26, 2023**
- **AGENDA ITEMS**

**1) Consider, Discuss and Take Appropriate Action on the Following:**

- a) Notice of Intent for Hazard Mitigation Assistance Grant - Notice of Federal Procurement Requirements Document, CFR-200, for Proposed Generator for Washington County Court House, Submitted by Jerry Kelly, Washington County Emergency Management
- b) Notice of Intent for Hazard Mitigation Assistance Grant - Notice of Federal Procurement Requirements Document, CFR-200. For Proposed Generator for Washington County Administration Building, Presented by Jerry Kelly, Washington County Emergency Management
- c) Contract Labor Agreement with John Wayne Moseley, Floodplain Administrator
- d) Memorandum of Understanding (MOU) Between Washington County Sheriff's Office and Cherokee Nation for Respond, Recover, Rebuild (RRR) Plan, Submitted by Washington County Sheriff, Scott Owen
- e) On-Call Services with Guy Engineering for Fiscal Year 2024
- f) Resolution to Execute the Agreement Establishing the Association of County Commissioners of Oklahoma, Self-Insured Group (SIG) and Intent to Participate in ACCO-SIG Property/Liability, Fiscal Year 2023-2024
- g) Resolution Regarding Donation to Cemetery Fund, District 2, from Daryl Cobb, \$35.00. Fund 1235
- h) Resolution of Lease Renewals: American Heritage Bank Lease Agreement Number 2021059960: 2021 Dodge Charger Rear Wheel Drive Pursuit Sedan; 2021 Dodge Charger All-Wheel Drive Pursuit Sedan; Two (2) 2021 Dodge Durango All-Wheel Drive Pursuit SUV's, Washington County Sheriff's Office, Fiscal Year 2023-2024
- i) Resolutions of Lease Renewals: Armstrong Bank Lease Agreement Number 8400001841, 2020 John Deere 331G Track Loader; Armstrong Bank Lease Agreement Number 8400000421, 2018 John Deere 672G Motor Grader; Armstrong Bank Lease Agreement Number 8400000439; SNB Bank Lease Agreement Number 103493, 2022 Mack MD 74 Truck Service, Washington County District 2, Fiscal Year 2022-2023
- j) Resolutions of Lease Renewals: Armstrong Bank Lease Agreement Number 8400000645, 2015 JD 624K Wheel Loader; Welch State Bank, Lease Agreement Number 63879, 2020 Freightliner; Welch State Bank, Lease Agreement Number 63878, 2020 Freightliner; American Bank, Lease Agreement Number 40285100, Dura Patcher Model P-2; American Bank, Lease Agreement Number 40262800, Chip Spreader K 6097; American Bank, Lease Agreement Number 40288800, Gradall XL 3100, Washington County District 3, Fiscal Year 2022-2023

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**1) Consider, Discuss and Take Appropriate Action on the Following, Continued:**

- k) Continuation List for On-Going Service Agreements, Fiscal Year 2023-2024, US Cellular, Pitney Bowes, Ricoh, Kellpro, Submitted by Cindy Archer, Washington County Health Department
- l) Contract for Housekeeping/Custodial Services Between Washington County Health Department and Spencer Management, for Fiscal Year 2023-2024
- m) Contract for Shredding Services Between Washington County Health Department and MIDCON Data Services, LLC for Fiscal Year 2023-2024
- n) Contract for Lawn Services Between Cole's Lawn Service and Washington County Health Department, for Fiscal Year 2023-2024
- o) X-Ray Services Agreement Between Washington County Health Department and Medical Resource Management LLC, DBA Access Medical Center, for Fiscal Year 2023-2024
- p) Washington County Holiday Schedule for Calendar Year 2024

**2) Commissioners' Report**

**3) Acknowledge Receipt of the Following:**

- a) Inventory Balance Sheet from Washington County Court Clerk, Jill Spitzer, for Fiscal Year 2022-2023
- b) Updated Disaster Recovery Plan for Washington County Court Clerk's Office, Dated June 29, 2023

**4) Incoming Correspondence**

**5) New Business**

- a) Cash Fund Estimate of Needs and Request for Appropriation
- b) Utility Easement Permit
- c) Certificate of Compliance - Oklahoma Medical Marijuana Authority (OMMA) Businesses
- d) Scrap Metal Quotes
- e) Approval of Blanket Purchase Orders
- f) Approval of Claims

**- ADJOURN/RECESS**